# CONSTITUTION

## for

# Lighthouse Children and Youth Ministry

Initially adopted by its members on 17-05-2019

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#### 1. NAME OF THE ORGANISATION

The name of the organization shall be Lighthouse Children and Youth Ministry. It is an interdenominational Christian organization. Providing care and support to needy children and youth and their families. It will operate autonomously, and not for gain, within the powers as expressed hereunder.

#### 2. **DEFINITIONS**

#### 2.1 Purpose

Lighthouse Children and Youth Ministry provides emotional, physical, spiritual and educational care for needy and vulnerable children and youth in order for them to discover who they are and to develop themselves. We want to help them grow and develop, so that they can take responsibility for their own lives and make an impact in their community.

#### 2.2Goal

Lighthouse Children and Youth ministry is a safe place for vulnerable children and teenagers where God's Love is present and visible. By providing care and support, Lighthouse Children and Youth Ministry will help them discover who they are and help them develop so they can flourish and thrive and realize their full potential.

#### 3. FUNCTION

#### 3.1. AIMS AND OBJECTIVES

#### 3.1.1. <u>Aims</u>

The aim of Lighthouse Children and Youth Ministry, is to be a safe place that provides emotional, physical, spiritual and education care to help vulnerable children and teenagers discover who they are. Also, to help them develop themselves, in order for them to reach their full potential.

#### 3.1.2. Objectives

- a) To empower vulnerable children and youth (age 18-25), to develop their full potential holistically through emotional, physical, spiritual and educational care.
- b) To establish an Early Childhood Development program in order to provide a safe environment for vulnerable preschool children collaboration with Ministry of Gender Equality and Child Welfare as well as Ministry of Education
- c) To establish aftercare programs for vulnerable children to provide in their nutritional needs, educational assistance, emotional empowerment, positive recreational activities and life skills development
- d) To empower out of school youth with educational, spiritual, entrepreneurship skills and positive recreational activities in order to uplift their standard of living and become self-sustainable.

- e) To contribute towards the fight against poverty in providing vulnerable families with food assistance and empowerment through coaching, parenting skills and awareness raising on social ills.
- f) To initiate income generation projects in order for families to become self-sufficient and to take care of the basic needs of their children.
- g) To raise funds locally, nationally and internationally in to support and sustain the different programs.

#### 3.2 FUNCTIONS

#### 3.2.1. Day Care Centre

To provide a Day Care Center with a safe environment for vulnerable children and youth between the ages of 3 and 18 years.

#### 3.2.1.1. Pre-school

For vulnerable children between 3-6 years. They will be educated according to the standards of the Ministry of Education.

#### 3.2.1.2. Afternoon programs;

For vulnerable children and youth who are attending public schools in the morning. A safe place where they can find out who they are and where they can develop themselves. They will receive a warm meal, practical and emotional help, guidance, help with their homework, education and training.

#### 3.2.2. Youth development;

To provide a Youth Centre for educational, entrepreneurial and recreational purposes.

#### 3.2.2.1. Skill Centre;

A place where youth can develop different practical and entrepreneurial skills that will help them achieve certain goals in their lives. They can use these skills to earn money and make a living. We will offer different workshops, trainings and activities. Products made will be used by the youth or will be sold to both uplift the living standard of the youth and the sustainability of the skill Centre.

#### 3.2.2.2. Bible study groups;

For young people to learn more about God and the plans God has for their lives.

#### 3.2.2.3 <u>Christian entertainment place;</u>

A positive environment where young people can come together to study, socialize and enjoy themselves. Different activities and trainings will be offered.

#### 3.2.3. Family Centre: community-based training, coaching and awareness;

To empower families within the community;

#### 3.2.3.1. For pregnant teenagers and young mothers.

To train and guide young pregnant teenagers and mothers on the basic needs of children and how to raise a child in a healthy and loving way.

#### 3.2.3.2. For care givers and parents.

To train and guide care givers and parents of the community in basic health, parenting skills and family care.

#### 3.2.3.3. Provide meals and practical help to families.

#### 3.2.3.4. House visits

To establish healthy relationships between the organization and the family of the child and to follow up on the circumstances from the household.

#### 3.2.4. Employment projects:

To help children and families be self-sustainable and be able to take care of themselves.

#### 3.2.4.1. Recycle project;

A project where children recycle trash. They will receive 'points' for the trash that they collect. With those points they can buy materials. Through this they will learn to take responsibility for their environment, how to spend money, how to safe and plan and also to do something in order for you to have something.

#### 3.2.4.2. Agricultural project;

Where youth and parents of the children can come and work in order for them to take care of themselves and their family. To change the circumstances that the children grow up in.

#### 3.2.4.3. Lunch room with souvenir shop;

A place where tourist and locals can come for a small lunch or coffee, and where they can also buy souvenirs. Souvenirs being made by youth from the skill Centre or children from the day care Centre.

#### 3.2.5. Fundraising

#### 4. AREA OF OPERATION

- **4.1.** The area of operation will be within the Rehoboth district in Hardap region.
- **4.2.** Lighthouse Ministry Children and Youth centre, shall raise funds within Namibia and Internationally.

#### 5. MEMBERSHIP

The management board has automatic membership. The organization's membership is open to the general public who shares the objectives, goals and the mission of the ministry. Those who wish to become members need to apply in order to be registered and become a member of Lighthouse Children and Youth Ministry. The management board will approve the members. Membership is valid for 1 year and can be reapplied. General members can give suggestions and advice at the AGM but only the management board have the voting right.

#### 6. MANAGEMENT BOARD

- **6.1.** Lighthouse Ministry will be managed by a Board, which will be known as the Management Board and will consist of a minimum of seven members.
- **6.2.** The Management Board shall comprise of: The Chairperson, vice Chairperson, (Director- for daily running and functioning of the organization), Secretary, Treasurer and at least two Board Members.
  - a) The first Management Board will be approved by the founders of Lighthouse Ministry, after that, other Management Board members need to be nominated and approved at the AGM.
  - **b)** If a member of the management board wish to end their service before their term expires, current board members can nominate and appoint new board member for the rest of the term.
  - c) All Management Board members have to be committed Christians and live their lives based on Biblical principles.
  - **d)** All Management Board members have to submit themselves and agree to the foundational values of Youth With A Mission.
  - e) All matters discussed in a Management Board meeting shall be strictly confidential.
  - f) Paid officials of the organization may serve on the Management Board in an advisory capacity but will have no voting rights in matters regarding their remuneration / benefits.
  - g) Decisions of any sub-committee must be submitted to the Management Board at the next meeting for approval. At all meetings a quorum shall consist of half plus one of the members.

- a) All prospective Management Board members will be required to submit their names and a short CV to the Director of Lighthouse Children and Youth Ministry.
- b) The Management Board will only be able to consider such application in the event that there is a vacancy on the Management Board or if an existing member of the Management Board wishes to resign in favor of such an applicant joining the board.
- c) Every person being or becoming a management board member shall remain/serve on the Management Board for five years.
- **d)** Membership of the Management Board shall be terminated upon:
  - a. expiry of a 5 years term of service of a management member, without such member being fully functional within their given mandate;
  - b. the written resignation of a member;
  - c. the death, insolvency or legal incapacity of a member;
  - d. failure of a member to attend three consecutive meetings of the Management Board without a written apology received prior to such meetings;
  - e. a decision, subject to the provisions of Clause 6.2 (g) by a majority of the remaining Management Board members;
  - f. a member being committed of any crime involving dishonesty, corruption or using the organizations name for personal benefit; be it financial or materials;
  - g. an order of court to that effect.
- e) In such a case of points vii of 6.3.d, the whole Management Board will be required to discuss the matter in the presence of the member concerned after the Director of Lighthouse Children and Youth Ministry, Chairperson and the Director of YWAM Namibia have entered into discussion with the member(s) concerned, with the view of resolving the issue.

#### 7. FUNCTIONS OF THE MANAGEMENT BOARD

#### 7.1. FUNCTIONS OF THE CHAIRPERSON ARE TO;

- a) Hold the chair at all meetings of the Management Board. In his/her absence the members present shall appoint a Chairperson for the duration of the meeting from amongst themselves.
- b) Check all departures from regular procedure and keep the meeting in order.
- c) Ensure that the meetings are conducted strictly to the program of the agenda. Departure from this procedure may only be considered with the approval of the members at the meeting.

**d)** Ensure that members have adequate opportunity to address the meeting but shall nevertheless guard against repetition and divagation.

#### **7.1.1.** The Chairperson shall be empowered to:

- a) Order any member to leave the meeting on account of misconduct.
- **b)** Adjourn the meetings; and
- c) Give judgment regarding questions or points of procedure.
- **7.1.2.** The Chairperson shall exercise a casting vote in event of a deadlock.
- **7.1.3.** The Chairperson shall serve for two years, and shall thereafter be eligible for re-election after the expiry of the served term.
- **7.1.4.** Draft the Annual Report.

#### 7.2.FUNCTIONS OF THE VICE CHAIRPERSON;

The vice chairperson shall be entitled to perform all duties/tasks of the chairperson in his/her absence.

#### 7.3. THE FUNCTION OF THE DIRECTOR;

- **7.3.1.** Director of Lighthouse Children and Youth Ministry shall;
  - a) Be responsible for all the daily operational of the organization,
  - **b)** Ensure that the daily task and work of the organization falls within the vision and mission of Lighthouse Children and Youth Ministry.

#### 7.4.SECRETARY

- 7.4.1. The Secretary, in terms of the organization's constitution shall:
  - a) draw up an agenda for all meetings together with the Chairperson and director of Lighthouse Children and Youth Ministry,
  - b) give notices of such meetings.
  - c) keep a record of the names and addresses of the Management Board members,
  - d) keep minutes of all meetings, which shall reflect:
    - i. the place of which the meetings took place, date and times at which the meetings opened and closed;
      - ii. a record of each item of business under numbered sub-headings;

- iii. an accurate account of all decisions and resolutions taken;
- iv. an accurate account of all members presents at each meeting; and
- v. comprehensive particulars regarding contracts, finances, appointments, powers and duties of office bearers, mandates given, and transactions authorized.
- e) present minutes, notices, letters and other documents that may be relevant to the organization,
- f) attend meetings and take the minutes.
- g) ensure that all corrections to the minutes are made before they are endorsed.
- **h)** ensure that all members are notified in writing of all decisions made and instructions issued by the Management Board.
- i) take charge of all correspondence.

#### 7.5. FUNCTIONS OF THE TREASURER

#### **7.5.1.** The Treasurer shall:

- a) Submit an updated balance at each Management Board Meeting.
- b) Ensure that an audited Annual Statement of Income and Expenditure is drawn up by an auditor and presented to the Annual General Meeting of Lighthouse Children and Youth Ministry Namibia.
- c) All financial transactions (EFT's) must be approved by the director of Lighthouse Children and Youth Ministry. The treasurer shall be notified regarding transaction.

#### 7.6. AD HOC COMMITTEE

- **7.6.1.** The director, the chairperson and two elected board members will serve as the Ad Hoc committee, and will be responsible for the day to day running of the organization and emergency decision making. The committee will be chaired by the Director of Lighthouse Children and Youth Ministry.
- **7.6.2.** The Ad Hoc committee shall be bound to perform or give effect to any decision, expressed or implied given them by Resolution of a General Meeting of the members of The Board, acting within its power, including the signing of all the necessary documentation relating to the selling, purchasing or mortgaging of immovable property.
- **7.6.3.** Lighthouse Children and Youth Ministry and its Ad-Hoc committee members will/shall not be held responsible for any financial/material or emotional damages it may/will cause to an individual or institution outside or within its operational mandates.

#### 8. MEETINGS

#### **8.1.** Once in two months

- **8.1.1.** The Management Board must hold an ordinary meeting every second month at a date, time and place to be determined by the Management Board from time to time.
- **8.1.2.** In the case of an urgent meeting needing to be called in order to expedite a decision, a meeting may be called by the Chairperson, on a shorter notice period, provided that a majority of seventy five percent (75%) of the Management Board consent to such a short notice period.
- **8.1.3.** A resolution in writing, signed by all the Management Board members, shall be as valid and effectual as if it had been passed at a meeting of the Management Board duly convened and held.
- **8.1.4.** No valid decision can be taken at any Management Board or sub-committee unless a quorum is present. The quorum for meetings of the Management Board shall be the half plus one of the Management Board members.
- **8.1.5.** The Management Board shall be entitled to establish such sub-committees as they deem necessary for particular purposes. A sub-committee shall consist of at least three members and shall be obliged to report back to the Management Board on its activities on a regular basis or at the request of the Management Board.
- **8.1.6.** Minutes of all meetings must be recorded and filed and be available for members to consult.
- **8.1.7.** Voting at Management Board meetings shall be by a show of hands. Each member shall be entitled to one vote only, on the particular matter in question. In the case of an equality of votes the chairperson shall have a casting vote.
- **8.1.8.** Members of the Management Board will be deemed to have resigned if they fail to attend three consecutive meetings without having submitted in writing suitable reason for failing to attend meetings.
- **8.1.9.** In the event of the resignation of an office bearer before the expiry of his/her term of office or in the event of his/her leaving, the Management Board shall appoint another member of the organization to hold office until the next election of officers, and such office bearers shall be subject to the same rules and conditions as his/her predecessor.
- **8.1.10.** The Management Board shall have the power to appoint a person, which is an expert on a subject on the management. Such a person will have no voting power.

#### 8.2. Annual General Meeting

**8.2.1.** The organization shall hold an annual general meeting once every year, the date to be decided on by the management board, provided that the period shall not exceed the closing date of the financial year of Lighthouse Children and Youth Ministry with more than 6 months.

- **8.2.2.** Fourteen (14) days' notice of the meeting in writing on such annual meeting shall be given to all members of the organization. The notice shall specify the venue, date and time of the meeting and the nature of the business to be transacted.
- **8.2.3.** QUORUM: The quorum of an annual general meeting shall be the half plus one of the members enlisted of the specified time of a meeting. If there is no quorum at an annual meeting, the meeting shall stand adjourned for seven days and the members who attend such adjourned meeting, shall constitute the quorum.
- **8.2.4.** <u>VOTING</u>; At an annual meeting, members can come up with advice and suggestions. After that, the voting powers will be held by the management board members of the organization. At such meeting a resolution put to the vote at the AGM meeting, shall be decided upon by voting letters/showing of hands. Each board member shall be entitled to one vote only, on the particular matter in question. In case of equality of votes, The Chairperson of the meeting shall be entitled to a casting vote.
- **8.2.5.** The Chairperson of the Management Board shall preside as chairperson at every annual general meeting, but if the chairperson shall not be present, the members present shall choose, a member of the Management Board to act in that capacity.
- **8.2.6.** All meetings shall be conducted in accordance with the requirements of the constitution.

#### **8.2.7.** BUSINESS AT AGM;

- a) To receive/discuss and adopt a report from the chairperson of the Management Board.
- b) To discuss and adopt a report from the treasurer and to approve the balance sheet and accounts of the organization for the previous financial year, as well as the audited financial report;
- c) To elect the new members and appoint the auditor for the organization.
- d) Such other business as may be decided upon, provided that any member wishing to bring forward any particular business for discussion or to forward any proposal for the consideration of the meeting shall give notice of his/her intention to do so in writing to the secretary at least seven days before the meeting to enable such business of proposal to be included in the agenda of the meeting.
- **8.2.8.** Minutes shall be kept of all annual meetings and members who attend such meetings shall sign an attendance register.

#### 9. FINANCIAL MATTERS

- **9.1.** The financial year of the organization shall end on 31 March of each year.
- **9.2.** The organization shall drive its funds by means of any lawful action.
- **9.3.** The management board of Lighthouse Children and Youth Ministry shall cause proper books of account and shall be kept with regard to;

- a) All sums of money received and expended by the management and matters in respect of which such receipt and expenditure takes place;
- **b)** All sales and purchases of goods by Lighthouse Children and Youth Ministry;
- c) The assets and liabilities of Lighthouse Children and Youth Ministry;
- **9.4.** The books of account shall be kept in a safe place at the office of Lighthouse Children and Youth Ministry and shall always be open for inspection by members of the organization and other applicable persons /or organization or financial institution operating within the legalities of its boundaries.
- **9.5.** All donations and other money of the organization shall be paid into the bank account of the organization at a registered bank within 48 hours or as soon as possible after receipt thereof. The management board shall keep a general account of the organization. If the need arises for other accounts, than the management board will make a joint decision regarding that matter.
- **9.6.** No member of the Management Board may have direct or indirect interest in or benefit from any contract, which the Management Board may conclude with any company or individual person.
- **9.7.** No member or office bearer shall be entitled to receive or to hold any money or property of Lighthouse Children and Youth Ministry in his/her own name.
- **9.8.** Members or office bearers may be paid a reasonable remuneration for particular work done on behalf of and at the specific instance and request of Lighthouse Children and Youth Ministry.
- **9.9.** No sitting allowances shall be payable to any member or office bearer.
- **9.10.** A member shall only be entitled to refunding of disbursements necessarily incurred on behalf of Lighthouse Ministry or incurred at the specific instance and request of Lighthouse Children and Youth Ministry, a receipt of the used funds should be provided to the ministry for refunding.
- **9.11.** All right, title and interest in and to the property of Lighthouse Children and Youth Ministry shall enthrone in Lighthouse Ministry Namibia, and the members and office bearers shall have no right, title or interest in or to such property.
- **9.12.** Supervision of all financial matters will rest with the Management Board.
- **9.13.** The Management Board shall appoint three signatories (2 board members and 1 office bearer), who will be required to do payments and withdrawals of funds from the bank account of the organization. Payments and withdrawals exceeding 5000 NAD per week shall be approved by 2 of the signatories. Any payments and withdrawals below a total of 5000 NAD per week can be approved by the director only. The Treasurer should be aware of all transactions.

- **9.14.** The treasurer shall be required to keep a proper bookkeeping system for such purposes;
  - a) Income:

All income shall be acknowledged by receipt and banked by two signatory holders, in the Lighthouse Children and Youth Ministry Account not later than two (2) working days following receipt of the money. Treasurer should always be informed.

**b)** Expenditure:

All expenditure of the organization shall be approved by two of the three signatories,

- c) Auditing:
  - i) A Statement of income and Expenditure for the period duly checked and certified by the auditor (who may not be members of the Management Board) shall be presented each year to the Annual General Meeting;
  - ii) An auditor shall be appointed annually at the annual meeting. If an auditor dies or resign the Management Board may appoint another suitable person to hold office until the following annual meeting.
- **d)** The books of account of the organization shall be audited annually and submitted to the donors and all applicable bodies/organization or institutions.
- **9.15.** Funds available for investment may be invested only with a registered financial institution as defined in section 1 of the Financial Institutions (Investments of Funds) Act, 1984 or in the acquisition of securities listed on a licensed stock exchange control.
- **9.16.** No competition, contest, game, scheme, arrangement or system in connection with which any prize may be won, shall be conducted or caused to be conducted by Lighthouse Children and Youth Ministry Namibia in contravention of any Act or without the necessary authorizations obtained beforehand.

#### 10. POWERS OF LIGHTHOUSE CHILDREN AND YOUTH MINISTRY

- **10.1.** Lighthouse Children and Youth Ministry shall have all such powers as may be necessary to achieve its objects and, without limiting its general powers in any way, it shall also have the following powers:
  - a) To borrow or raise moneys from any person or financial institution for the purposes of Lighthouse Children and Youth Ministry on such terms as the Management Board may deem fit.
  - b) To enter into loan agreements, and to repay such loans and when they fall due.
  - c) To secure such loans by registering mortgage or notarial bonds, or in any other appropriate and lawful manner.

- d) To appoint an agent or agents to represent them for any specific purpose including the power to employ accountants, legal practitioners and other professional persons for any specific purpose and to remunerate such persons at the usual professional or reasonable rates.
- e) To take and act upon any expert or professional advice.
- f) To sue including, without limitation, to take action in a court of law for the recovery of any amounts due to Lighthouse Children and Youth Ministry or to compel the fulfillment of obligations in its favor and to defend any proceedings that may be instituted against Lighthouse children and youth Ministry.
- g) To form and register companies with limited liability under the Companies Act or to hold shares in a company and to exercise all rights and powers available to a share holder including, without limitation, voting powers attach thereto, rights of conversion and redemption, rights to take up further apportionment of shares and the like as the Management Board in their sole and absolute discernment may deem fit.
- h) To surrender and deliver up any shares forming part of Lighthouse Children and Youth Ministry assets for such consideration upon such terms and conditions as the Management Board may approve to any company reducing its capital and to receive such consideration in the form of cash, securities and other assets as may be agreed upon between Lighthouse Children and Youth Ministry and such company.
- i) To purchase or otherwise acquire any equipment that may be necessary for the promotion of the objects of the organization.
- j) To open and control any bank account or building society accounts and to draw, accept or give promissory notes, bills of exchange and other negotiable instruments.
- **k)** To take out and pay premiums on insurance policies of any class to ensure the property of Lighthouse Children and Youth Ministry.
- I) To expend/use such funds of Lighthouse Children and Youth Ministry on maintenance, construction, improvements, alterations, payment of rates, taxes and other charges in and pertaining to any property, as deemed necessary by the Management Board for the preservation, maintenance and upkeep of such property belonging to Lighthouse Children and Youth Ministry.
- **m**)To own and possess apart from its members and its own name, moveable or immoveable property, assets and rights.
- n) To purchase, sell, donate, exchange, take on lease, hire or otherwise acquire or dispose of movable and immovable property or any right therein and improve and develop any property or assets of Lighthouse Children and Youth Ministry in such manner as the Management Board think fit, and invest in mortgage bonds over immovable property and pass notarial bonds over movable property, provided that such property is required or used for the furtherance of the objects/properties of Lighthouse Children and Youth Ministry.
- **o)** To obtain funds wholly or partly from the State or from a local authority or from contributions and collections from the public.

- p) To accept any gift, endowments or funds or bequest made to or in favor of Lighthouse Children and Youth Ministry and to carry out any legal trust attached to any such gift, endowment or legacy.
- **q)** To manage all expenses incurred in connection with the administration of Lighthouse Children and Youth Ministry.
- r) To invest the capital amount and also such income of Lighthouse Children and Youth Ministry which may not be immediately required for the purposes of the organization in such manner as the Management Board may deem fit and to realize, vary and permute any securities, assets, investments and property and to reinvest the proceeds in the manner aforesaid from time to time and at such times as the Management Board in their sole discretion shall determine or consider to be in the best interests of Lighthouse Children and Youth Ministry.
- s) To associate and/or affiliate with any other organization having similar objects.
- t) To transfer, sell, cede or donate to organization's with similar objectives as Lighthouse Children and Youth Ministry, such moneys, assets, rights or interest in respect of any property, whether moveable or immovable, as the Management Board may deem fit, taking into account the preservation of the organization's assets and financial situation.
- **u)** To construct, maintain and modify/change any property or buildings required for the purpose of Lighthouse Children and Youth Ministry.
- v) To publish and distribute to members reports of the proceedings and activities of Lighthouse Children and Youth Ministry and to publish and circulate a magazine or other literature for the information and enlightenment of its members and the public,
- w) To generally do all such other things as may be expedient to further the interests of Lighthouse Children and Youth Ministry, or which are incidental or conductive to the attainment of the above objects.
- 10.2. All powers and authorities of Lighthouse Children and Youth Ministry herein before mentioned shall vest in the Management Board, and without in any way derogating there from, they shall be entitled to deal with the assets or investments of Lighthouse Children and Youth Ministry in such manner as they shall from time to time deem advisable in the interest of the organization and to this end, the Management Board shall be vested with all such additional powers and authorities as shall be necessary or requisite to enable them to do so.
- **10.3.** Without prejudice to any of a foregoing, the Management Board shall have full capacity to contract on behalf of Lighthouse Children and Youth Ministry, subject always to such limitations, if any, as may be imposed by this Constitution, and provided:
  - a) Always that they will under no circumstances be personally liable on any such contract; and that;

**b)** Lighthouse Children and Youth Ministry shall not have the power to carry on trading operations, including, without limitation, any speculative transactions or letting of property on a systematic or regular basis.

#### 11. AMENDMENT OF CONSTITUTION

- a) The constitution of the organization may be altered, amended or added to by two thirds majority vote of the management board at a special meeting of the management board. Provided that not less than fourteen days written notice of the proposed alteration and the place, date and time of such meeting shall be given to each member of the Management Board.
- **b)** The proposed amendments must be described in the notice.
- c) All amendments to the Constitution, relating to Lighthouse Children and Youth Ministry or its objects, shall be submitted to the National Welfare Board of Namibia ("The Board") for approval and the Management Board shall comply with all requirements of the Board for the purposes of obtaining such approval.

#### 12. DISSOLUTION

- 12.1 Lighthouse Children and Youth Ministry shall be dissolved if at least two thirds of the Management Board Members at a General Meeting convened for the purpose of considering such a matter is in favor.
- 12.2 Not less than 30 day's notice shall be given of such a meeting and the notice should clearly state that the question of dissolution of Lighthouse Children and Youth Ministry and disposal of its assets will be considered.
- 12.3 If upon dissolution of Lighthouse Children and Youth Ministry there remain any assets whatsoever after the satisfaction of all debts and liabilities, such assets shall not be paid to or distributed among its members, but shall be donated to such organization(s), preferably;
  - a) having similar objects; and/or
  - b) being registered welfare organization's; and
  - c) having exemption in terms of Section 16(1)(j) of the Income Tax Act, Act 24 of 1981, as may be decided by the members at the general meeting at which it was decided to dissolve Lighthouse Children and Youth ministry, or, if no such decision can be reached, by the Management Board in consultation with the Board.

### 13. CERTIFICATION

We, the undersigned, do hereby certify Youth Ministry"	Ty that the above is the constitution of "Lighthouse Constitution".	Children and
Signed at	on this day of	
Chairperson	Signature	
Vice Chairperson	Signature	
Director	Signature	
Secretary	Signature	
Treasurer	Signature	
Board member	Signature	
Board member	Signature	